

**AGENDA FOR THE REGULARLY SCHEDULED CITY OF COLLEGEDALE COMMISSION  
MEETING TO BE HELD IN THE MUNICIPAL BUILDING IN COLLEGEDALE, TENNESSEE,  
ON MONDAY, DECEMBER 5, 2016 AT 6:00 P.M.**

- I. Call to Order by the City Attorney
- II. Nominations for Mayor and Vice Mayor
- III. Invocation
- IV. Roll Call by City Recorder
- V. Approval of previous meeting minutes
  1. November 21, 2016-Commission Meeting
  2. November 28, 2016-Commission Workshop
- VI. Comments from Citizens
- VII. Unfinished Business
  - None
- VIII. New Business
  1. Approval of the FY '16 Audit
- IX. Request for reports from City Administration/Commissioners by the Mayor
- X. Adjournment

**MINUTES OF THE REGULARLY SCHEDULED CITY OF COLLEGEDALE BOARD OF COMMISSIONERS  
MEETING HELD IN THE MUNICIPAL BUILDING IN COLLEGEDALE, TENNESSEE,  
ON MONDAY, NOVEMBER 21, 2016 AT 6:00 P.M.**

**INVOCATION:** Mayor Lamb

**PRESENT:** Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Debbie Baker, Commissioner Phil Garver, Commissioner Ethan White, City Manager Ted Rogers, City Attorney Sam Elliott

**KEY MANAGERS:** Finance Director & City Recorder Michelle Toro, Director of Public Works Eric Sines, Planning & Economic Development Director Kelly Martin, Building and Codes Director Andrew Morkert, City Engineer Wayon Hines

**ABSENT:** Director of Airport Operations Chris Swain, Police Chief Brian Hickman

**GUESTS:** Merritt MacLafferty, Debra Hicks, Josue Vega, Jose Vega, Tonya Sadler, Alexander Brown, Staci Fisher, Gail Perry

**11-21-2016 (569)      REGULAR MEETING MINUTES – OCTOBER 17, 2016**

It was moved by Commissioner White and seconded by Commissioner Garver to accept the minutes of the regular commission meeting on October 17, 2016.

**ROLL CALL:**

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

**11-21-2016 (570)      COMMISSION WORKSHOP – OCTOBER 24, 2016**

It was moved by Vice Mayor Johnson and seconded by Commissioner Garver to accept the minutes of the commission workshop on October 24, 2016.

**ROLL CALL:**

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

**11-21-2016 (571) FIRST AND FINAL READING, RESOLUTION #483, AUTHORIZING THE CITY TO PARTICIPATE IN THE POOL'S PROPERTY CONSERVATION MATCHING GRANT PROGRAM**

It was moved by Commissioner Garver and seconded by Commissioner White to approve Resolution #483, a resolution authorizing the City of Collegedale to participate in the Pool's property conservation matching grant program.

**ROLL CALL:**

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

**11-21-2016 (572) OCTOBER FINANCE REPORT**

It was moved by Commissioner White and seconded by Commissioner Garver to accept the October finance report as presented by City Manager Rogers.

**ROLL CALL:**

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

**11-21-2016 (573) MOTION TO ADJOURN**

It was moved by Commissioner White and seconded by Commissioner Garver to adjourn the meeting. No roll call was taken.

**The meeting was adjourned at 6:23 PM.**

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Mayor, Katie Lamb

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City Recorder, Michelle Toro



**MINUTES OF CITY OF COLLEGEDALE REGULARLY SCHEDULED  
COMMISSION WORKSHOP MEETING HELD IN THE MUNICIPAL BUILDING IN  
COLLEGEDALE, TENNESSEE, ON MONDAY, NOVEMBER 28, 2016  
BEGINNING AT 4:30 P.M.**

**PRESENT:** Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Debbie Baker, Commissioner Phil Garver, Commissioner Ethan White, City Manager Ted Rogers, Finance Director & City Recorder Michelle Toro, Strategic Planning & Economic Development Director Kelly Martin, Director of Public Works Eric Sines, Building Codes & Safety Director Andrew Morkert, Chief of Police Brian Hickman, City Engineer Wayon Hines

**ABSENT:** Director of Airport Operations Chris Swain

**GUESTS:** Library Director Joanne Stanfield, Nikki Johnson

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**LIBRARY STRATEGIC PLAN**

Library Board member Nikki Johnson presented the commission with the strategic plan for the Collegedale Library for 2017-2020. The presentation included the library's mission and services as well as its goals and objectives. Vice Mayor Tim Johnson stated that he would like to simplify and lower the fee structure at the library and Commissioner Baker said that she tended to agree. Commissioner Garver wants to know the volume of patrons and how lowering the fee would affect the budget. City Manager Rogers stated that his plan was to have a public/private partnership that would build a new library sometime in the next 5 to 10 years.

**JACOBS ENGINEERING GROUP**

Jim Harris from Jacobs Engineering Group spoke to the commission about the importance of asset management. He stated that small utilities have the same problems that large utilities have. Harris also stressed the importance of making sure that the levels of service reflect the goals of an organization. GIS maps with a database link are important when it comes to managing a utility. Director of Public Works Sines stated that the city's sewer system is in good shape and will be in even better shape soon.

**CAMS/CA SCHOOL ZONE DISCUSSION**

Vice Mayor Johnson stated his concerns for the school zone to include the timing of the lights and the speed limit of 15 MPH. Police Chief Hickman let everyone know that they were following a request by the principals of the schools for the timing and that it would defeat the purpose of having a school zone if the speed limit was raised much. The regular speed limit on the road is 30 MPH. Police Chief Hickman, Director of Public Works Sines and City Engineer Hines said that they would research the school zone situation and get back to everyone during the January commission workshop.

Commissioner White wanted the police department to be on the lookout for individuals using the turn lane to pass other vehicles on Apison Pike. He also let everyone know that the Collegedale app is in the design stage.

Commissioner Garver said that he really appreciated the holiday lunch that the city provided.

City Manager Rogers said that the Commons flagpole was still in negotiations.

**Meeting was adjourned at 5:47 PM.**

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**Katie Lamb, Mayor**

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**Michelle Toro, City Recorder**