

**AGENDA FOR THE REGULARLY SCHEDULED CITY OF COLLEGEDALE COMMISSION
MEETING TO BE HELD IN THE MUNICIPAL BUILDING IN COLLEGEDALE, TENNESSEE,
ON MONDAY, MARCH 04, 2019 AT 6:00 P.M.**

- I. Call to Order by the Mayor
- II. Invocation
- III. Roll Call by City Recorder
- IV. Approval of previous meeting minutes
 1. February 18, 2019-Commission meeting minutes
 2. February 25, 2019-Workshop meeting minutes
- V. Comments from Citizens
- VI. Unfinished Business
 - None
- VII. New Business
 1. Approval of two Library Board members
 2. Bank signature approval
 3. PD motorcycle bid approval
- VIII. Request for reports from City Administration/Commissioners by the Mayor
- IX. Adjournment

**MINUTES OF THE REGULARLY SCHEDULED CITY OF COLLEGEDALE BOARD OF COMMISSIONERS
MEETING HELD IN THE MUNICIPAL BUILDING IN COLLEGEDALE, TENNESSEE
ON MONDAY, FEBRUARY 18, 2019 AT 6:00 P.M.**

INVOCATION: Mayor Katie Lamb

PRESENT: Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Debbie Baker, Commissioner Phil Garver, Commissioner Ethan White, City Attorney Sam Elliott

KEY MANAGERS: Assistant City Manager & CFO Michelle Toro, Chief of Police Brian Hickman, Director of Airport Operations Chris Swain, Parks and Recreation Director Traci Hobek-Bennett, Director of Public Works Eric Sines, City Recorder Kristi Wheeler, City Engineer Wayon Hines

ABSENT: City Manager Ted Rogers, Building and Codes Director Andrew Morkert, Planning & Economic Development Director Kelly Martin

GUESTS: Gail MacLafferty, Merritt MacLafferty, Tonya Sadler, Matthew Sadler, Alexander Brown

2-18-2019 (875) REGULAR MEETING MINUTES – February 04, 2019

It was moved by Vice Mayor Johnson and seconded by Commissioner White to accept the minutes of the regular commission meeting on February 04, 2019.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

2-18-2019 (876) FIRST AND FINAL READING, RESOLUTION #503, RESOLUTION OF THE CITY OF COLLEGEDALE, TENNESSEE, AUTHORIZING THE SALE OF CERTAIN PROPERTY TO THE TENNESSEE DEPARTMENT OF TRANSPORTATION

It was moved by Commissioner Garver and seconded by Commissioner White to approve Resolution #503, authorizing the sale of certain property to the Tennessee Department of Transportation.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

2-18-2019 (877) FIRST AND FINAL READING, RESOLUTION #504, RESOLUTION OF THE CITY OF COLLEGEDALE, TENNESSEE, AUTHORIZING THE DONATION OF CERTAIN REAL PROPERTY INTERESTS TO THE TENNESSEE DEPARTMENT OF TRANSPORTATION

It was moved by Vice Mayor Johnson and seconded by Commissioner Baker to approve Resolution #504, authorizing the donation of certain real property interests to the Tennessee Department of Transportation.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

2-18-2019 (878) SIGNATURE APPROVAL OF TDOT UTILITY EASEMENT CONTRACT

It was moved by Commissioner White and seconded by Commissioner Garver for the City Manager to sign the TDOT Utility Easement Contract for the next phase of Apison Pike.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

2-18-2019 (879) JANUARY FINANCE REPORT

It was moved by Commissioner White and seconded by Vice Mayor Johnson to accept the January finance report as presented by Assistant City Manager & CFO Michelle Toro.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

2-18-2019 (880) MOTION TO ADJOURN

It was moved by Commissioner White and seconded by Vice Mayor Johnson to adjourn the meeting. No roll call was taken.

The meeting was adjourned at 6:15 PM.

Mayor, Katie Lamb

City Recorder, Kristi Wheeler

**MINUTES OF CITY OF COLLEGEDALE REGULARLY SCHEDULED
COMMISSION WORKSHOP MEETING HELD IN THE MUNICIPAL BUILDING IN
COLLEGEDALE, TENNESSEE, ON MONDAY, FEBRUARY 25, 2019
BEGINNING AT 4:30 P.M.**

PRESENT: Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Debbie Baker, Commissioner Phil Garver, Commissioner Ethan White, City Manager Ted Rogers, Assistant City Manager & CFO Michelle Toro, Chief of Police Brian Hickman, Building, Codes & Safety Director Andrew Morkert, Strategic Planning & Economic Development Director Kelly Martin, Public Works Director Eric Sines, Parks & Recreation Director Traci Bennett-Hobek, City Engineer Wayon Hines, Communications Strategist Bridgett Raper, Court Clerk Tonya Sadler, City Recorder Kristi Wheeler

ABSENT: Director of Airport Operations Chris Swain

GUESTS: Nikki Johnson

NEW LIBRARY BOARD MEMBER CANDIDATES

Nikki Johnson, Library Board Chairperson, presented to the commission and staff new Library Board member candidates, Kevin Kibble and Susan Johnson. Approval to the Library Board will be voted on by the commission at the next commission meeting.

ROADWAY RE-PAVEMENT PRESENTATION

City Engineer Wayon Hines and Public Works Director Eric Sines presented a roadway re-pavement plan for the next 20 years to the commission and staff. Funding for the total immediate term need for 0-5 years is \$17,191,956. The total short term need for 5-10 years is \$23,972,955 and the total medium term need for 10-20 years is \$57,456,668. Various ways to fund the re-paving of City roadways were discussed.

COMMISSIONER'S REPORT

Commissioner White commented on the large attendance at the Collegedale Market and how The Commons has gained the reputation of being a pet friendly area.

Commissioner Garver inquired about the progress of the parking area as well as other additions to the Veteran's Memorial Park as well as the possibility of 'changing' the name of Apison Pike to Veteran's Memorial Parkway within the city limits. He was informed that the name change will have to be discussed with the State of Tennessee being Apison Pike is a state road. He also suggested that there should be more street lights installed at Glynn Downing and Heathwood Drive.

Vice Mayor Johnson suggested that more river rock be added to the ditch beside the Collegedale Airport to prevent land erosion. He also stressed the need for Public Works and the Police Department to wear the reflective vests that are provided when working on the roadways.

Mayor Katie Lamb stated that citizens of Collier Place were concerned with the shrubbery that is blocking the view when turning onto Ooltewah-Ringgold. She was informed that this issue should be taken before the Collier Place HOA. The possibility of the city losing sales tax on items that are ordered online rather than purchased at the stores in the city was also discussed. Mayor Lamb then congratulated Vice Mayor Johnson on his being honored by the Tri-Community Fire Department as EMT of the Year. Chief Hickman was also acknowledged at the annual Tri-Community Fire Department awards dinner for his accomplishments and was congratulated by the Mayor.

KEY MANAGER/STAFF REPORTS

Public Works Director Eric Sines reported that the traffic light project at University Drive and College Drive East is complete.

Strategic Planning & Economic Development Director Kelly Martin informed the commission and staff that he will be meeting with developers and discussing future developments in the City.

Building, Codes & Safety Director Andrew Morkert updated the commission on the progress of the restroom renovations at the Imagination Station pavilion. The restrooms will be completed by the end of March. He also stated that the building department is expecting a large number of construction/building project permits to be applied for starting in April.

Parks & Recreation Director Traci Bennett-Hobek informed the commission that the \$19,000 that is donated to the Collegedale Recreation Association by the City, will go to the youth division to pay for ballfield rentals/maintenance, insurance and equipment.

Communications Strategist Bridgett Raper stated that 1,500 new bills were introduced in Nashville and that they are watching several that will directly impact cities. She also reminded the commission and staff about the TML conference that will be held March 18-19, 2019, and that there will be a reception held from 7-9pm at the Double Tree Hotel on the 18th.

Meeting was adjourned at 6:05 PM.

Katie Lamb, Mayor

Kristi Wheeler, City Recorder