

**MINUTES OF CITY OF COLLEGEDALE REGULARLY SCHEDULED
COMMISSION WORKSHOP MEETING HELD IN THE MUNICIPAL BUILDING IN
COLLEGEDALE, TENNESSEE, ON MONDAY, JANUARY 28, 2019
BEGINNING AT 4:30 P.M.**

PRESENT: Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Debbie Baker, Commissioner Ethan White, City Manager Ted Rogers, Assistant City Manager & CFO Michelle Toro, Chief of Police Brian Hickman, Strategic Planning & Economic Development Director Kelly Martin, Public Works Director Eric Sines, Director of Airport Operations Chris Swain, Parks & Recreation Director Traci Bennett-Hobek, City Engineer Wayon Hines, Communications Strategist Bridgett Raper, Court Clerk Tonya Sadler, Human Resource & Risk Manager Paul Crosby, City Recorder Kristi Wheeler

ABSENT: Commissioner Phil Garver, Building, Codes & Safety Director Andrew Morkert

GUESTS:

ADA REQUIREMENTS

Human Resource & Risk Manager Paul Crosby informed the commission and staff that the City of Collegedale is currently in compliance with TDOT's ADA requirements after a self-evaluation of the City and that an ADA Transition Plan has been established and is posted on the city website.

PARKS AND RECREATION DOG PARK DASH GRANT

Parks and Recreation Director Traci Bennett-Hobek brought before the commission an opportunity to apply for a \$25,000 Boyd Foundation Dog Park Dash Park Grant and stated that the application must be submitted by April 2019. The funding would be used to improve the current dog park and add an agility course. The commission gave their approval for her to proceed with the application process.

PARKS AND RECREATION UTC SURVEY UPDATE

Parks and Recreation Director Traci Bennett-Hobek presented the results of the UTC Parks & Recreation survey that was taken in 2018. There will be a public meeting to gather community input at a later date.

FUTURE SEWER EXPANSION

Public Works Director Eric Sines and City Engineer Wayon Hines presented to the commission and staff, a ten-year plan for future sewer expansion in the City. The plans and goals include continuing with the current model of rehabilitating the system, begin working on Capacity projects to help protect the City from fines, Moratoriums, DOJ lawsuits and allow for growth as well as provide sewer service to older developments that have failing septic systems that are beyond repair. They also informed the commission and staff that the two problem areas that need to be addressed first, for failing sewers, are University Drive and the Misty Valley subdivision.

COMMISSIONER'S REPORT

Mayor Katie Lamb reported that the revised Planning Commission will have their first meeting on February 11, 2019.

KEY MANAGER/STAFF REPORTS

Public Works Director Eric Sines reported that the Vet Park Trunk Line Upgrade project and the Pump Station project are both progressing. He also stated that they have received design estimates for the round-a-bout at Edgmon/Tucker Road and will have construction and design plans by February 1, 2019 for the Prospect Church Road project. Mr. Sines also updated the commission on the progress of the traffic light installation at University/College Drive East.

Police Chief Brian Hickman informed the commission that the police department plans on advertising their two current motorcycles and with the money earned from the sale, will be purchasing one new motorcycle and a donor will be donating money for the second motorcycle. The bid amount will be brought before the commission at a later date. Chief Hickman also invited the commission to an event on Thursday, January 31, 2019 at 10am, where the HCDE will be recognizing and thanking three officers from the Collegedale Police Department, Corporal Strange, Officer Schilling and Officer Spain, for taking proactive measures against motorists that disregard school bus zones during the 2018-19 school year. This event will be held at Founder's Hall.

Strategic Planning & Economic Development Director Kelly Martin informed the commission and staff of the continued progress on both the Apison Pike and Lee Highway projects. He also stated that there will be a smaller development, Willow Hill, that will be adjacent to Barnsley Park.

Director of Airport Operations Chris Swain informed the commission that the FAA does not support and will not provide funding for an approach at the Collegedale Airport. He also stated that there is a copy of the letter from the FAA on file.

Communications Strategist Bridgett Raper stated that 5G towers will be installed in Red Bank and that new bills will be introduced on February 8, 2019 in Nashville.

CFO & Assistant City Manager Michelle Toro invited the commission to Human Resource & Risk Manager Paul Crosby's retirement party on February 26, 2019 at 11:30am in the FCC West Room.

Meeting was adjourned at 6:03 PM.

Katie Lamb, Mayor

Kristi Wheeler, City Recorder